



State of Washington
 Business Licensing Service
 PO Box 9034
 Olympia WA 98507-9034
 1-800-451-7985
 business.wa.gov/BLS

City of Snohomish

Requirements and Fee Calculation Instructions

Use these instructions to complete the City Addendum and apply for a City of Snohomish business license.

Applications will be reviewed for approval by City of Snohomish.

[For faster service - Apply online](#)

Section A:

All applicants must complete Section A.

Section B:

If your business is physically located inside Snohomish city limits, complete Section B.

If you do not have a physical location inside Snohomish city limits, but transact business with Snohomish, complete Sections A and C.

Calculate the fees for question 1 using the following information.

General Businesses

License fee: Determined by number of employees who work within the city limits of Snohomish.

EMPLOYEE FEE CALCULATION	
Total Number of Employees	License Fee
0 through 4	\$25
5 through 8	\$55
9 through 10	\$100
11 through 15	\$125
16 through 20	\$150
21 through 30	\$200
31 through 40	\$250
41+	\$425

Nonprofit Businesses

License Fee: There are no Snohomish city fees for nonprofit businesses. Enter the total number of employees in the appropriate space, but enter \$0 in all fee boxes.

Section C:

If you do not have a physical location inside Snohomish city limits, but transact business within Snohomish, complete Section C. Also, use Section C to request a license for other cities to which you will travel to do business, but are not physically located there.

If your business is physically located inside city limits, complete Sections A and B.

General Businesses

The license for a business operating in this city, but based outside this city, is determined by gross annual income earned within this city's limits:

Reported Gross Annual Income	License Fee
\$0 through \$2,000	No fee
Above \$2,000	\$25

Nonprofit Businesses

License Fee: There are no Snohomish city fees for nonprofit businesses. Enter the total number of employees in the appropriate space, but enter \$0 in all fee boxes.

Additional information:

For more information, contact:

City of Snohomish

116 Union Avenue

Snohomish, WA 98291

Ph: 360-568-3115