



State of Washington
 Business Licensing Service
 PO Box 9034
 Olympia WA 98507-9034
 1-800-451-7985

UBI
Owner name

Whitewater River Outfitter Addendum

RCW 79A.60 WAC 308-312

This addendum form may only be submitted as an attachment to the Business License Application.

Please read the information on the reverse.

Endorsement fee: \$25

A Applicant information			
The information requested in this section is required by RCW 79A.60.480 (2)(a). This information will be kept on file, but will not be released except as required by law. Give your own personal information regardless whether you are a sole proprietor or are applying as a principal of another type of business structure.			
Applicant's name <i>First, middle, last</i>			
Applicant's residence address (not a PO Box) <i>Street or route</i>			
City	State	Zip code	Residence phone ()
B Certifications			
Please read all statements below and answer the certification question.			
<ul style="list-style-type: none"> • I have liability insurance required in RCW 79A.60.480(2)(c), and will continuously maintain this coverage while licensed. (The proof of liability insurance is enclosed with this application.) • All employees, subcontractors, and/or independent contractors hired or used by my business as guides meet the requirements set by RCW 79A.60.430 (2) before conducting any passengers for hire on a section of river designated as whitewater. • Within the past 2 years, I or any business for which I was directly responsible have not had a license, permit, or certificate to carry passengers for hire in a river revoked by any jurisdiction due to a violation of safety or insurance requirements. RCW 70A.60.480(2)(e)(i) • Within the past 2 years, I or any business for which I was directly responsible have not been denied the right to apply for a license, permit, or certificate to carry passengers for hire on a river by another state. RCW 70A.60.480(2)(e)(i) • All persons conducting whitewater river trips under my Whitewater River Outfitter endorsement will have proof of the license and be able to show it to law enforcement officials at sites where the vessels are either put into or taken out of the river. WAC 308-312-100. 			
Do you certify all the above statements are true for your business? <input type="checkbox"/> Yes <input type="checkbox"/> No			
Signature of applicant X	Title	Date	

Proof of Liability Insurance

You must provide proof of liability insurance for your whitewater river outfitter business. The proof must:

1. Accurately identify the legal entity for the business as the insured party.
2. Provide a minimum coverage of \$300,000 per claim for occurrences.
3. Show that the coverage will be in effect for at least one year.
4. The proof of insurance must show that coverage includes all river guides and employees used by your business.
5. Name the State of Washington, Business Licensing Service, PO Box 9034 Olympia, WA 98507-9034 as the certificate holder to be notified of a cancellation or nonrenewal of the policy.

CERTIFICATE OF INSURANCE					DATE (MM/DD/YYYY) 05/13/11	
PRODUCER GENERIC INSURANCE ABC LAKE ANYWHERE WA 98111-1111		THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT ALTER THE POLICY OR THE COVERAGE PROVIDED BY THE POLICY CONTRACT.				
INSURED ① WWR ADVENTURES, INC DBA: WWR ADVENTURES 122 CENTRAL AVE ANYWHERE WA 98111		COMPARABLE AFFORDABLE COVERAGE INSURANCE COMPANY ②				
COVERAGES						
PLEASE BE AWARE THAT THE POLICIES OF INSURANCE LISTED BELOW ARE SUBJECT TO THE TERMS, CONDITIONS, EXCLUSIONS, ENDORSEMENTS AND RATES SET FORTH IN THE POLICY CONTRACTS. THE POLICY CONTRACTS ARE AVAILABLE TO YOU BY VISITING THE WEBSITE: WWW.GENERICINSURANCE.COM OR BY CONTACTING THE PRODUCER OR AGENT.						
NO. LINE	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YYYY)	POLICY EXPIRES DATE (MM/DD/YYYY)	LIMITS	
	GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAMS <input checked="" type="checkbox"/> OCCUR	T9901231233AAA	12/01/09 ③	12/01/10 ③	EACH OCCURRENCE	\$ 300,000 ④
					FIRE DAMAGE (Any one fire)	\$
					MED EXP (Any one person)	\$
					PERSONAL & ADV INJURY	\$
					GENERAL AGGREGATE	\$
					PRODUCTS-COMMODITY	\$
	AUTOMOBILE LIABILITY				COMBINED SINGLE LIMIT	
	ANY AUTO				BODILY INJURY (PV PERIOD)	
	ALL OWNED AUTOS				BODILY INJURY (PV PERIOD)	
	LEASED AUTOS				PROPERTY DAMAGE	
	NON-OWNED AUTOS					
	GARAGE LIABILITY				ATO ORP - EA ACCIDENT	\$
	ANY AUTO				OTHER THAN AUTO ONLY	\$
					EACH ACCIDENT	\$
					AGGREGATE	\$
	EXCESS LIABILITY				EACH OCCURRENCE	\$
	UMBRELLA				AGGREGATE	\$
	OTHER THAN UMBRELLA					\$
	OTHER					
DESCRIPTION OF OPERATION, LOCATION, VEHICLE/SPECIAL PERMITS All employees and guides are covered by this policy. ④						
CERTIFICATE HOLDER STATE OF WASHINGTON BUSINESS LICENSING SERVICE ⑤ PO BOX 9034 OLYMPIA WA 98507-9034			CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING COMPANY WILL, UNLESS OTHERWISE NOTED, SEND WRITTEN NOTICE TO THE CERTIFICATE HOLDER ISSUED TO THE LEFT BUT SHALL BE UNDER NO OBLIGATION TO MAINTAIN SUCH NOTICE SHALL IMPOSE NO OBLIGATION OF LIABILITY OF ANY KIND UPON THE COMPANY, ITS AGENTS OR REPRESENTATIVES. AUTHORIZED REPRESENTATIVE			

Proof of Whitewater River Outfitter Endorsement in the Field

Persons conducting whitewater river trips must be able to show proof of operating under a valid outfitter Endorsement to law enforcement officials; WAC 308-312-100. The proof of license must be available at either the site where the vessels are put into the river or the site where the vessels are taken out of the river. A photocopy of the Business License showing "Whitewater River Outfitter" will be accepted as proof of having a license.

Whitewater River Guides

RCW 79A.60.430(1)(i) requires Whitewater River Outfitters to ensure that each vessel on a whitewater river trip is operated by a guide who meets the requirements set in RCW 79A.60.430(2) Those requirements are:

1. Be at least 18 years of age.
2. Have successfully completed a lifesaving training course that meets the standards set by the State Parks and Recreation Commission for such training.
3. Have completed a guide training program on whitewater rivers that was conducted by a qualified guide instructor (see below for the qualification to be a guide instructor). The guide training program must have run for a minimum of 50 hours on a whitewater river and have covered the following:
 - Equipment preparation and boat rigging
 - Reading river characteristics including currents, eddies, rapids, and hazards
 - Methods of scouting and running rapids
 - River rescue techniques, including emergency procedures and equipment recovery
 - Communications with clients, including paddling and safety instruction
4. Have completed at least one trip on the entire section of a whitewater river before carrying passengers for hire in a vessel on that section of river.

Whitewater River Guide Instructors

The training program for whitewater river guides must be conducted by a qualified guide instructor. The qualification for an instructor are in RCW 79A.60.430(3): This person must have traveled at least 1,500 river miles, 750 of which must have been while acting as a guide.

RCW 79A.60.430(4) requires a person conducting guide training on whitewater rivers to issue proof of completion to any guide completing the training program if it is requested by the guide trainee.

Federal Regulation

You may also need to comply with federal Uninspected Passenger Vessel Licensing. Contact the Coast Guard (206) 220-7210.

Commercial outfitters must have a federal permit for trips in federally regulated areas. The state license is needed to receive a federal permit. Contact the U.S. Forest Service (360) 956-2400.